



**BOROUGH OF SWISSVALE  
COUNCIL MEETING AGENDA**

**March 1, 2017**

1. Meeting called to order at 7:00 p.m.
2. Invocation – Pastor Dennis Handley
3. Pledge of Allegiance – Councilman Martin Busch
4. Roll Call - D. Petrarca – here, J. Grose – here, M. Busch – here, T. Ward – here, D. Swartzwelder – here, M. Stanton – here, P. Gionta – here
  - 1) D. Rapp – (7:02 p.m.)
5. Public Comment
  - 1) Dario Donatelli (1021 LaClair St) – President of Swissvale Cares thanks the council for voting to approve financial support for the Swissvale food pantry.
  - 2) Sarah Ansell and Monica Fletcher (McClure Ave) – Coordinators of the Swissvale Mile thank the council, police, fire and DPW for their past support of the Mile and ask for continued support and involvement in the future. The 4<sup>th</sup> annual Mile will take place on June 24, 2017.
6. Approval of Minutes – Motion to approve the minutes for the *Agenda Meeting* on January 25, 2017 and the *Regular Meeting* on February 1, 2017. Moved by M. Busch Second by P. Gionta. All ayes, motion carries.
7. Agenda Items:
  - 1) Motion to approve RESOLUTION 17-02 authorizing the borough building inspector to issue an automatically renewing permit allowing Kenmawr Bridge construction between the hours of 6 p.m. and 7 a.m. Moved by D. Petrarca, Second by P. Gionta. All ayes, motion carries.
  - 2) Motion to approve RESOLUTION 17-03 to allow the submission of a tree grant application by the Swissvale Shade Tree Advisory Committee to the TreeVitalize Program administered by the Pennsylvania Department of Conservation and Natural Resources. Moved by T. Ward, Second by J. Grose. All ayes, motion carries.

- 3) Motion to hire Benjamin Druskin as a Part Time Police Officer at the contractual rate of \$15.50 per hour, pending background check. Moved by P. Gionta, Second by T. Ward. All ayes, motion carries.
- 4) Motion to hire Kevin Hendry as a Part Time Police Officer at the contractual rate of \$15.50 per hour, pending background check. Moved by P. Gionta, Second by J. Grose. All ayes, motion carries.
- 5) Motion to hire KathyJo Bresnock as a Part Time Police Officer at the contractual rate of \$15.50 per hour, pending background check. Moved by P. Gionta, Second by J. Grose. All ayes, motion carries.
- 6) Motion to ratify the hiring of Daniel J Glancey as a Part Time Fire Fighter at the contractual rate of \$13.65 per hour. Moved by D. M. Busch, Second by T. Ward. All ayes, motion carries.
- 7) Motion to ratify the rehiring of Derek Price as a Part Time Fire Fighter at the contractual rate of \$13.65 per hour. Moved by J. Grose, Second by P. Gionta. All ayes, motion carries.

8. Finance Report – Councilman Martin Busch

- Paid Bills as of **February 28, 2017** in the amount of **\$278,368.60**.
- Unpaid Bills as of **February 28, 2017** in the amount of **\$33,878.88**.
- Motion to approve the financial report by Councilman Martin Busch. Second by P. Gionta. All ayes, motion carries.

9. Police Report – Asst. Chief Ellis Watson

- 1) Report on file in Borough Manager's office.

10. Code and Fire Report – Councilwoman Michele Stanton

- 1) Report on file in Borough Manager's office.
- 2) Swissvale Volunteer Fire Department Lenten Fish Fry begin on March 1<sup>st</sup> and continues every Friday during Lent.

11. Public Works Report – Councilman David Petrarca, Mr. Greg Bachy

- 1) Report on file in Borough Manager's office.
- 2) One truck that was out of commission is back in service.
- 3) There were only two snow events in February. Salt supply is very good. DPW has been taking advantage of warmer than average temperatures to begin prepping for summer paving by installing new inlets.

- 4) PennDot suggested putting in a retaining wall as part of the Kenmawr Bridge. The Borough does not want it to own or maintain such a wall. PennDot agreed to plan on removing first five houses.

12. Outstanding Complaints Report – None

13. C.O.G. Report – Councilman Tim Ward

- 1) TVCOG was on Feb 23<sup>rd</sup>.
- 2) Land bank meeting is March 9<sup>th</sup>.
- 3) The borough manager has received a request for information from the land bank on recommendations of properties for them to consider.

14. President's Remarks – President Stanton

- 1) It was reported in the February 24<sup>th</sup> Post-Gazette that the Woodland Hills School Board wants to raise the property tax rate above the state limit. There will be two public meetings to discuss the budget, 6:00 p.m. on April 6<sup>th</sup> and May 9<sup>th</sup> in the media center at the Jr/Sr High School. Ms. Stanton encourages members of council to attend.

15. Mayor's Report – Mayor Deneen Swartzwelder

- 1) Thanks the council for voting to hire 3 new part-time police.
- 2) Shared that she has heard many compliments on the most recent newsletter.
- 3) Saturday, March 11<sup>th</sup> is the next Sedco clean-up day. Every second Saturday through the late fall.
- 4) April 15<sup>th</sup> – Saturday at noon is the annual Easter Egg hunt.

16. Water Authority Report – Anthony Russo Sr., absent

17. Planning Commission – Mr. Greg Bachy

- 1) Meets next on March 16<sup>th</sup> to address two items:
  - i. Subdivision Land Development Ordinance. Will bring before council sometime over the summer.
  - ii. Lot Consolidation Plan for Dollar General on South Braddock Avenue. Demolition has begun.

18. Solicitor Report – David Mongillo

- 1) No report

## 19. Engineer Report – Robert Zischkau

- 1) WPJWA is moving ahead to reconstruct the water line on Delaware Ave. People's Gas is moving ahead with work on Lacrosse St. Work must be completed by April 15<sup>th</sup>, before paving begins.
- 2) Mr. Petrarca thanks the engineer for being ahead of schedule on the demolition of the GAR home.
- 3) Update on Collingwood Playground – design has not yet been started. Suspects that bids will not be taken until late April. The original grant proposal is for general rehabilitation.

## 20. Borough Manager Report – Clyde Wilhelm

- 1) Mr. Wilhelm thanks the mayor and Tracey Crombie-Collins for their previous work and Mrs. Gionta for initiating the newsletter.
- 2) A meeting was held with Keystone Collections and Mr. Barr, moving into the transition with Keystone as delinquent tax collector. Keystone will be sending out notices to tax delinquent properties shortly.
- 3) The borough has received some unusual bills from Jordan's tax service. Mr. Wilhelm is working with the solicitor to rectify the situation.
- 4) Motion to authorize the purchase of two new police vehicles (\$76,950.00) and one SUV for fire department (\$37,495.40). All payments will be combined into one lease. Two older police vehicles will be sold when they are replaced. Moved by P. Gionta, second by D. Petrarca. All ayes, motion carries.
- 5) This month is Mr. Wilhelm's 3 year anniversary as borough manager. During those 3 years, the borough has made significant strides. The last two years have finished with budget surpluses thanks to the work of council and staff. Mr. Wilhelm thanks everyone who has worked to get the borough to the positive place that it is today. Motion to allocate funds from previous year surplus in the general fund to the general fund reserve (\$185,000) and the capital projects fund (\$330,000). Moved by D. Petrarca, second by P. Gionta. All ayes, motion carries.

## 21. Unfinished Business

- 1) none

## 22. New Business

- 1) none

23. Motion to adjourn. Moved by D. Petrarca, Second by P. Gionta. All ayes, motion carries.

24. Meeting adjourned at 7:39 p.m.