



**BOROUGH OF SWISSVALE  
EMERGENCY COUNCIL MEETING MINUTES**

**March 29, 2020**

1. Emergency meeting called to order by Council President at 7:03 pm.  
Meeting was conducted telephonically due to the COVID-19 state of emergency.
2. Roll Call: W. Scales – present; C. Ansell – present; M. Stanton – present; D. Petrarca – present; D. Swartzwelder- present; A. Salisbury – present. Not in attendance: W. Price.

Also present were: Manager C. Wilhelm, Asst. Manager G. Bachy, Finance Director D. Turley and Solicitor R. McTiernan.

3. Mr. Wilhelm noted the following to be recorded into the minutes:
  - This meeting is being called as an emergency meeting under the terms of the Pennsylvania Open Meetings Law (Sunshine Act), 65 Pa. CSA sec 701 et seq., to address a “clear and present danger to life or property,” as permitted by the Act.
  - Ms. Salisbury had also requested an Executive Session for purposes of discussing issues of personnel immediately following this emergency meeting.
  - All members of Council and the Mayor received at least twenty-four (24) hours written notice by email of the Emergency Meeting and the Executive Session.
4. AGENDA ITEM

Mr. Wilhelm reviewed the previously emailed information related to the situation.

- Reviewed and discussed the current situation of the Borough Building as a result of the structural failure of the rear wall of the Council Chambers on or about March 26, 2020.
  - Reviewed and discussed the Engineers’ recommendations to mitigate the dangerous condition.
  - Reviewed and discussed the time and materials work proposal from Massarelli Demolition to mitigate the dangerous condition.
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- Reviewed and discussed potential insurance proceeds, if any, related to this situation.
- Reviewed and discussed the financial impact of the situation. These emergency mitigation efforts will be paid from the General Operating Fund Reserves.

Additional discussions took place by Members of Council, management and the Solicitor. It was clarified that the only action that can be done at this meeting is to mitigate the current dangerous condition.

Motion by M. Stanton, 2<sup>nd</sup> by C. Ansell, to approve a Resolution to enter into a time and materials contract with Massarelli Excavating and Demolition in accordance with the terms of its letter dated March 27, 2020, with a scope of services defined by KU Resources Inc. in its letter dated March 27, 2020, for the purpose of protecting life and property by remediating the collapse of a portion of the Swissvale Borough Building.

Roll Call Vote: Mr. Ansell – Yes, Ms. Scales – Yes, Ms. Stanton – Yes, Mr. Petrarca – Yes, Ms. Salisbury – Yes.

Vote recorded as five (5) Yeas and zero (0) Nays. Motion Carried.

5. Motion by C. Ansell, 2<sup>nd</sup> by M. Stanton to Adjourn Emergency Meeting. All Ayes, motion carried.

Meeting adjourned at 7:38pm.

Executive Session of Council related to personnel took place immediately following the meeting.

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