

**Borough of Swissvale Parks & Recreation
Park Permit Application**

7560 Roslyn St
Swissvale, PA 15218
(412) 271-7101

Application must be a current resident of Borough of Swissvale.
Please provide proof of residency with application.

Applicant Name (Print): _____

Organization/Group/Association: _____

Address: _____ Phone: (Day) _____
(Must be a Swissvale Resident)

Phone: (Evening) _____

Event Date: _____ Time: _____

Purpose of Use: _____ Approx. number of attendees: _____

Specific area(s) this permit covers (check one):

Lower Pavilion

Upper Pavilion

Ball Field

ALL FEES ARE DUE AT THE TIME OF REGISTRATION

FEES:

Park Rental Half Day (10 a.m. – 3 p.m.) - \$50

Park Rental Half Day (4 p.m. – 9 p.m.) - \$50

Park Rental Full Day (10 a.m. – 9 p.m.) - \$75

Ball Field/Basketball Court Single Use - \$30

Tournaments/Weekends - \$100

Ball Field Seasonal - \$250

Weeklong - \$300

Security Deposit (per event) - \$50 (Will be refunded if conditions are met).

Total: _____
Date/Type _____

Signature of Applicant

Date

Approved by

Date

Official Use Only:

Agreement Sent: _____

Key Returned: _____

Deposit Refunded: _____

**Borough of Swissvale Parks & Recreation
Indemnification Statement**

7560 Roslyn St
Swissvale, PA 15218
(412) 271-7101

The undersigned hereby makes application for the use of a Borough of Swissvale park and agrees to abide by the rules and regulations as detailed in the Conditions of Use document, to leave the park in good condition and to report any damage done during an event to the Swissvale Police Department. The applicant agrees to release, indemnify and hold the Borough of Swissvale, its Council, employees and agents, free and harmless from any claims for personal injury or property damage or liability of any nature arising from the sue of the park.

I certify that I have received a copy of the Conditions of Use refund policies and regulations of use of Borough parks. I am aware that I will be sent a copy of any changes to these rules. I further understand that any expenses to the borough related to damages to park facilities or violations of park ordinances will result in a deduction from the security deposit and subject me to further fines and penalties as outlined in the Borough of Swissvale ordinances.

The information I have provided is true and correct to the best of my knowledge. I understand that this permit can be revoked, all fees forfeited and my event terminated for falsification of information or failing to comply with park rules and ordinances.

REFUND POLICY:

- Fees are refundable if applicant informs Borough of Swissvale Administrative Offices of cancellation not less than thirty (30) days prior to event.
- Failure to clean the park after event will result in a forfeiture of the full security deposit.
- Refunding of security deposits is handled through the borough and will be mailed to the permit holder within 4-6 weeks after the scheduled event.

NOTE: The ball field CANNOT be used after heavy rains because of difficulty in fixing fields that have footprints in them and related damage that can occur – contact the borough prior to use if you are unsure as to whether the ball field is available.

Signature of Applicant

Date

Approved by

Date

Borough of Swissvale Parks & Recreation Board
Alcohol Permit Application
(For Possession and Consumption of Alcoholic Beverages)

Whenever any individual, group, association, or organization desires to use the Borough of Swissvale Parks and Facilities for an event where there will be the consumption of alcohol, the individual or representative (of the group, association or organization) must complete all information below and pay the \$50.00 municipal alcohol permit fee with the Park Permit Application.

Applicant Name (Print): _____

Address: _____ Phone: (Day) _____

(Must be a Swissvale Resident)

Phone: (Evening) _____

Approximate number of attendees: _____

Specific area(s) this permit covers: _____
(as listed on Park Permit App)

Event Date: _____ Time: (start) _____ (end) _____

The undersigned hereby makes application for the possession and consumption of alcoholic beverages in the specific areas of the Borough of Swissvale Parks so indicated above, and agrees to abide by all the rules and regulations in effect; to leave the facility in good, proper condition, and to report to the borough staff any damage done during the use of the facility. I, as the applicant, understand that the Borough of Swissvale reserves the right to require the applicant to have at least one (1) Swissvale Police Department supplied 'security' guard on duty throughout the event for up to 150 people in attendance, and an additional 'security' guard if more than 150 people are in attendance at the applicant's cost. The applicant shall be solely responsible for the enforcement of all alcohol drinking laws, rules, and regulations as set forth by the PA Liquor Control Board and the Policies Governing Rental and Use of the Borough of Swissvale Parks during the use of this facility.

The applicant further agrees to hold the Borough of Swissvale free and harmless from any liability of any nature resulting from the consumption of any alcoholic beverages by any and all persons attending the permitted event.

Signature of Applicant Date

Official Use Only:

Approved by Date
